



CEMCO BOARD OF TRUSTEES REGULAR MEETING

July 22, 2015

Scheduled Executive Session: 5:45 p.m.

Scheduled General Session: 6:30 p.m.

Executive Session: 6:04 P.M., Closed at 7:28 P.M.

- I. Review of Consent Agenda
 - a. Staffing Updates Listing for Consent – June & July 2015
 - i. CEMCS
 - ii. CEMA

General Session

I. CALL TO ORDER: 7:28 P.M.

In attendance: Grace Barkley, Keith Candline, Penny Clark-Johnson, Kolby Harrell and Stephanie Babcock-Wright, Executive Director

II. APPROVE AGENDA

Penny Clarke-Johnson moved to amend the agenda to include a vote on the consent agenda under item V-b, Human Resources. Keith Candline second. Motion was unanimously approved.

III. APPROVE MINUTES

- **June 25, 2014**, regular Board meeting, unavailable, move to August
- **April 22, 2015**, regular Board meeting, unavailable, ask Regine
- **May 20, 2015** regular Board meeting, unavailable, ask Regine

IV. COMMENTS FROM THE PUBLIC (3 minutes per person) No Comments from the public.

V. COMMITTEE REPORTS

A. Academic Excellence

- Committee has not met since May, no report

B. Human Resources

- Report as presented
- Consent Agenda as presented in the Executive Session
 - Penny Clark-Johnson moved to amend the Staffing Updates Consent Agenda to remove the line item of C3 “Accounts Manager”, Keith Candline seconded the motion.
 - Discussion: Will the line item be tabled to the next meeting? Meanwhile, Mr. Hernandez will work without a contract, but this will have no affect on his compensation. We will extract this line on the report with the understanding that it will be included in an Executive Session at the next board meeting. Human Resources Committee will be asked to consider the grievances presented and they can formulate their position on the matter to make a recommendation in the next Executive Session.
 - Vote: All in favor of Consent Agenda as amended for Staffing Updates Listing.
 - Grace will communicate next steps with the chair of the Human Resources.

C. Board Governance

- Report as presented
- Discussion of the composition of the board as it pertains to community members versus parent members. We are compliant with five parent members and three community members.
- Induction of Darshana Patel, new board member: Motion by Keith Candline to induct Darshana Patel as a new board member. Penny Clark-Johnson seconded. All in favor. Motion passed. Composition is now five parents, four community members, still in compliance with parent majority.

D. Campus & Facilities

- Committee-level report
- Facilities Manager report

E. Finance – as part of the F&F committee

- Committee level: report as presented
- Finance Manager report: Penny Clark-Johnson moved to approve the June Financial Report as presented. Keith Candline seconded. All in favor. Motion passed.

F. Marketing, PR & Communications

- No report, meeting will be scheduled.

G. Compliance & Regulations

H. Measurement & Effectiveness

VI. EXECUTIVE DIRECTOR'S REPORT

- **HMCI report**

VII. PTO TRUSTEE REPORT: None

VIII. OLD BUSINESS: None

IX. NEW BUSINESS: None

IX. ADJOURNMENT: Motion to adjourn the meeting by Penny Clark-Johnson, seconded by Keith Candline. All in favor. Motion passed, meeting adjourned at 8:06 p.m.

CEMA BOARD OF TRUSTEES REGULAR MEETING

July 22, 2015

General Session

I. CALL TO ORDER: 8:06 p.m.

In attendance: Grace Barkley, Kolby Harrell, Penny Clark-Johnson, Keith Candline and Stephanie Babcock-Wright, Executive Director

II. APPROVE AGENDA: Motion to approved the agenda by Penny Clark-Johnson with amendment to add a vote for the consent agenda under Human resources. Keith Candline second. All in favor. Motion passed.

III. APPROVE MINUTES:

- **June 25, 2014, regular Board meeting, unavailable, move to August**
- **April 22, 2015, regular Board meeting, unavailable, ask Regine**
- **May 20, 2015 regular Board meeting, unavailable, ask Regine**

IV. COMMENTS FROM THE PUBLIC (3 minutes per person) No comments.

V. COMMITTEE REPORTS

A. Academic Excellence

- **Report as presented**

B. Human Resources

- **Report as presented**
- **Vote to approve consent agenda with the exception of line C3, "Accounts Manager". Motion by Penny Clark-Johnson, seconded by Keith Candline. All in favor. Motion passed.**

C. Board Governance

- **Report as presented.**

- **Motion to induct Ms. Darshana Patel as new board member by Penny Clark-Johnson. Second by Keith Candline. All in favor. Motion passed. Welcome to Ms. Patel.**

D. Campus & Facilities

- **Committee level report**
- **Facilities manager report**

E. Finance

- **Committee level report-as presented**
- **Finance manager report**
- **Penny Clark Johnson motion to approved June financial report as presented by the finance manager. Keith Candline second. All in favor. Motion passed.**
- **Tuition owed by CEMA parents was reduced by Executive Director from \$1500 to about \$195.**

F. Marketing, PR & Communications

- **No report, meeting forthcoming.**

G. Compliance & Regulations

H. Measurement & Effectiveness

VI. EXECUTIVE DIRECTOR'S REPORT

- **HCMI report**
- **All teachers in CEMA are now "highly qualified" so we will receive the highest level of payments from Bright From the Start for our CEMA budget.**

VII. OLD BUSINESS: None

VIII. NEW BUSINESS: None

IX. ADJOURNMENT: Keith Candline motioned. Penny Clark-Johnson seconded. All in favor. Meeting adjourned at 8:12 p.m.