



CEMCO BOARD OF TRUSTEES REGULAR MEETING

September 16, 2015

Meeting Place: Cottage #1

Meeting Minutes

Executive Session CEMCO

Time of meeting: 6:23-6:25

Board Trustees Present: Liliana Hudescu, Elizabeth Berenguer, Meaghan Singletary, Kolby Harrell, Darshana Patel, Michelle Candline

Ex Officio Members Present: Stephanie Babcock-Wright

Discussed consent agenda

Executive Session CEMA

Time of meeting: 6:25-6:27

Board Trustees Present: Liliana Hudescu, Elizabeth Berenguer, Meaghan Singletary, Kolby Harrell, Darshana Patel, Michelle Candline

Ex Officio Members Present: Stephanie Babcock-Wright

Discussed consent agenda

General Session

Time of meeting: 6:27-7:23

Board Trustees Present: Liliana Hudescu, Elizabeth Berenguer, Meaghan Singletary, Kolby Harrell, Darshana Patel, Michelle Candline

Ex Officio Members Present: Stephanie Babcock-Wright, Meredith Shriver, and Teresa Middleton

APPROVE AGENDA

Motion to approve the agenda by Elizabeth Berenguer, 2nd by Meaghan Singletary

Vote: Unanimous

APPROVE MINUTES

- April 22, 2015, Regular Board Meeting
Discussion ensued regarding whether the minutes have been approved.
- May 20, 2015, Regular Board Meeting
Minutes have been tabled till next meeting
- August 19, 2015, Regular Board Meeting

Motion to approve by Elizabeth Berenguer, 2nd Kolby Harrell

Vote: Unanimous

A discussion led by Stephanie Babcock-Wright ensued regarding the availability of the April and May minutes. Liliana Hudescu has stated that the April minutes have been discovered in email. Further investigation is needed. A request was made for April and July's minutes to be provided to her. Ms. Babcock-Wright suggested that after each board meeting a summary of said meeting and the minutes that have been approved be sent to her for posting on the website.

COMMENTS FROM PUBLIC (3 minutes per person)



There were no comments from the public

Academic Excellence

Point of information: Standing meeting time is 1st Monday of the month with the next meeting scheduled for Monday, October 5th @7:00 am

No questions/ comments as to the report provided by Meaghan Singletary

Human Resources

Point of information: Standing meeting time is 4th Wednesday of the month with the next meeting scheduled for Wednesday, September 23rd @ 10:30

Motion to approval consent agenda as presented in the Executive Session by Kolby Harrell, 2nd Elizabeth Berenguer

Vote: Unanimous

No Report was presented

Board Governance

Point of information: Standing meeting time is 2nd Monday of the month with the next meeting scheduled for Monday, October 12th @ 12

There was great discussion on three potential community candidates for the board. At most only 2 can be accepted due to Parent vs. Community ratios. Governance has nominated Candidate number one for a community trustee position. It was strongly recommended by the board that the other 2 candidates serve on the Committee level until such a time that there is room on the board for more community members.

Motion to appoint Kevin Laurent as Board Trustee made by Elizabeth Berenguer, 2nd Michelle Candline

Vote: unanimous

Elizabeth Berenguer gave a report on revisions of the Amended By-Laws and commented that she would send out a summary of the changes that have been made. She strongly encouraged us (the board) to review the by-laws and be prepared to vote on them in the October Meeting.

Motion to approve the Charter Amendment application made by Elizabeth Berenguer, 2nd Kolby Harrell

Discussion ensued

Vote: Unanimous

Liliana Hudescu appointed a strategic planning ad-hoc committee consisting of Michelle Candline, Elizabeth Berenguer, Stephanie Babcock-Wright, Teresa Middleton, Kevin Laurent and Herself. This committee is to discuss the SWOT analysis and determine a strategic plan to move forward.

Campus & Facilities

Committee – no report

Finance – as a part of the F & F committee

Point of information: Standing meeting time is 2nd Wednesday of the month with the next meeting scheduled for Wednesday, October 14th @ 12



There was a discussion of Minutes for July, August and September 2014 to be provided to the Auditor for the report. Darshana Patel provided a Draft Audit Report for the board to peruse in anticipation of an electronic vote to approve the Audit in a week's time.

***Motion to approve the July/August budget made by Darshana Patel, 2nd Elizabeth Berenguer
Vote: Unanimous***

Marketing and Community Outreach committee

Point of information: Standing meeting time is 2nd Monday of the month with the next meeting scheduled for Monday, October 12th @ 5:45

There was a report as presented and no discussion.

EXECUTIVE DIRECTOR'S REPORT

A report was presented and Stephanie Babcock-Wright pointed us to finance and facilities for the operational facilities report. There was a report from the CFMS (Green Freedom Farms). Some priorities have been pointed out and are being discussed in the FFC.

HMCI REPORT

A report was presented and Meredith Shriver pointed out that the Lower Elementary Parent education night was changed from 09/17/16 to 10/08/15 for greater staff support. She also wants to include the board in educational emails that are sent out to staff.

PTO TRUSTEE REPORT

PTO is currently working on getting their nomination to the Board.

OLD BUSINESS

No old business

NEW BUSINESS

No new business

Motion to adjourn made at 7:22 by Kolby Harrell, 2nd Elizabeth Berenguer

Vote: unanimous

CEMA BOARD OF TRUSTEES REGULAR MEETING

September 16, 2015

Meeting Place: Cottage #1

Meeting Minutes

General Session

Time of meeting: 7:23-7:35

Board Trustees Present: Liliana Hudescu, Elizabeth Berenguer, Meaghan Singletary, Kolby Harrell, Darshana Patel, Michelle Candline



Ex Officio Members Present: Stephanie Babcock Wright, Meredith Shriver, and Teresa Middleton

APPROVE AGENDA

Motion to approve the agenda by Elizabeth Berenguer, 2nd by Meaghan Singletary

Vote: Unanimous

APPROVE MINUTES

- April 22, 2015, Regular Board Meeting
Further investigation needed.
- May 20, 2015, Regular Board Meeting
Further investigation needed.
- August 19, 2015, Regular Board Meeting
Motion to approve by Elizabeth Berenguer, 2nd Kolby Harrell
Vote: Unanimous

COMMENTS FROM PUBLIC (3 minutes per person)

There were no comments from the public

Academic Excellence

Point of information: Standing meeting time is 1st Monday of the month with the next meeting scheduled for Monday, October 5th @7:00 am

No questions/ comments as to the report provided by Meaghan Singletary

Human Resources

Point of Information: Standing meeting time is 4th Wednesday of the month with the next meeting scheduled for Wednesday, September 23rd @ 10:30

Motion to approval consent agenda as presented in the Executive Session by Elizabeth Berenguer, 2nd Meaghan Singletary

Vote: Unanimous

No Report was presented

Board Governance

Point of information: Standing meeting time is 2nd Monday of the month with the next meeting scheduled for Monday, October 12th @ 12

Report as presented and no questions.

Point of information: there have been three community member interviews for Trustee position on the Board. Discussion ensued in the CEMCO meeting. There are no issues to be discussed with regards to CEMA.

Motion to appoint Kevin Laurent as CEMA Board Trustee made by Elizabeth Berenguer, 2nd Michelle Candline

Vote: unanimous

Point of information: Revised bylaws and how they relate to CEMA, time needed to discuss with Stephanie Babcock-Wright.

Liliana Hudescu appointed a strategic planning ad-hoc committee as it pertains to CEMA consisting of Michelle Candline, Elizabeth Berenguer, Stephanie Babcock-Wright, Teresa



Middleton, Kevin Laurent and Herself. This committee is to discuss the SWOT analysis and determine a strategic plan to move forward.

Campus & Facilities

Committee – no report

Finance – as a part of the F & F committee

Point of information: Standing meeting time is 2nd Wednesday of the month with the next meeting scheduled for Wednesday, October 14th @ 12

Report as presented, no questions.

Motion to approve the CEMA July/August budget made by Darshana Patel, 2nd Elizabeth Berenguer

Vote: Unanimous

Marketing and Community Outreach committee

Point of information: Standing meeting time is 2nd Monday of the month with the next meeting scheduled for Monday, October 12th @ 5:45

There was a report as presented and no discussion.

EXECUTIVE DIRECTOR'S REPORT

A report was presented, no questions or discussion.

HMCI REPORT

Meredith shared that CEMA had their first school tour and resulted in enrollment.

PTO TRUSTEE REPORT

PTO is currently working on getting their nomination to the Board.

OLD BUSINESS

No old business

NEW BUSINESS

No new business

Motion to adjourn made at 7:35 by Elizabeth Berenguer, 2nd Kolby Harrell

Vote: unanimous