



CEMCO BOARD OF TRUSTEES REGULAR MEETING
January 20, 2016
Meeting Place: Cottage #1
Minutes

General Session

General Session

Time of meeting: 6:18-8:18

Board Trustees Present: Liliana Hudsescu (President), Elizabeth Berenguer (Vice President), Michelle Candline (Secretary), Teri Cornelius, Dave Gibson (PTO Trustee)

Ex Officio Members Present: Stephanie Babcock-Wright

Ex Officio Members joining after executive session: Meredith Shriver, Teresa Middleton

Board Trustees Not Present: Meghan Singletary, Kolby Harrell, Kevin Laurent

I. CALL TO ORDER 6:18

Motion to move to Executive Session made by Elizabeth Berenguer and seconded by Dave Gibson.

Vote: Unanimous

Executive Session CEMCO

Invited participants other than trustees of the board: Executive Director

- Consent Agenda was discussed
- Executive Director –formative evaluation update

Motion to close the Executive Session made by Elizabeth Berenguer and seconded by Teri Cornelius.

Vote: Unanimous

II. APPROVE AGENDA

Motion to approve the agenda made by Elizabeth Berenguer, seconded by Teri Cornelius.

Vote: Unanimous

III. APPROVE MINUTES

Motion to approve the December 16, 2015 meeting minutes made by Elizabeth Berenguer, seconded by Teri Cornelius.

Vote: 3 For (Elizabeth Berenguer, Teri Cornelius and Michelle Candline) 1 abstention (Dave Gibson); Motion Passes

IV. COMMENTS FROM PUBLIC (3 minutes per person)

No public present.

V. COMMITTEE REPORTS



A. Academic Excellence

No Report

B. Human Resources

No report

C. Board Governance

- Teri Cornelius was appointed the FF Chair following the Governance Committee recommendation.
- Report as presented no questions
- Update on Board training
- Trustee fingerprinting

D. Finance – as a part of the F & F committee

- Proposed Strategic meeting time by the FFC : Feb 2nd
- Report as presented

Motion to approve the December Financial documents made by Elizabeth Berenguer.

Vote: 3 For (Elizabeth Berenguer, Teri Cornelius and Michelle Candline) 1 abstention due to inability to review documents (Dave Gibson); Motion Passes

Campus & Facilities

Committee- report as given in Finance.

E. Marketing and Community Outreach committee

No report

VI. EXECUTIVE DIRECTOR'S REPORT

- Report as presented
Motion to approve Consent Agenda made by Stephanie Babcock-Wright
Vote: Unanimous
- HCMI Report – report as presented by Meredith Shriver
- There was a discussion on the feasibility of bringing in new students mid year to increase enrollment.
- A request was made for Trustees to attend the open houses. The dates are 2/2 at 6pm, 2/20 at 10am, and 3/3 at 6 pm.
- Operational facilities report as presented by Teresa Middleton.
- There was a discussion on the rfp for the surveying of the property and drainage issues.
- There was a discussion on USDA funding for a more permanent building.
- There was a discussion on what information the Board wanted to see on the financial dashboard.

VII. PTO TRUSTEE REPORT

Dave Gibson asked for guidance on what is expected of him i.e. what he is to bring to the Trustees and also what he should bring back to the PTO?



The PTO is planning 2 fundraisers, Family fun night and popcorn.

VIII. OLD BUSINESS

No old business.

IX. NEW BUSINESS

No new business

Motion to adjourn made at 8:18 by Elizabeth Berenguer, seconded by Teri Cornelius.

Vote: unanimous



CEMA BOARD OF TRUSTEES REGULAR MEETING

January 20, 2016

Meeting Place: Cottage #1

Minutes

General Session

Time of meeting: 8:20-8:28

Board Trustees Present: Liliana Hudsescu (President), Elizabeth Berenguer (Vice President), Michelle Candline (Secretary), Teri Cornelius, Dave Gibson (PTO Trustee)

Ex Officio Members Present: Stephanie Babcock-Wright, Meredith Shriver, Teresa Middleton

Board Trustees Not Present: Meghan Singletary, Kolby Harrell, Kevin Laurent

- X. **CALL TO ORDER 8:07**
- XI. **APPROVE AGENDA**
Motion to approve the agenda made by Elizabeth Berenguer, seconded by Dave Gibson.
Vote: Unanimous
- XII. **APPROVE MINUTES**
Motion to approve the December 16, 2015, Regular Board Meeting minutes made by Elizabeth Berenguer, seconded by Teri Cornelius.
Vote: 3 For (Elizabeth Berenguer, Teri Cornelius and Michelle Candline) 1 abstention (Dave Gibson); Motion Passes
- XIII. **COMMENTS FROM PUBLIC (3 minutes per person)**
No public present
- XIV. **COMMITTEE REPORTS**
- F. **Academic Excellence**
- No Report
- G. **Human Resources**
- No report
- H. **Board Governance**
- Report as presented
- I. **Finance – as a part of the F & F committee**
- Report as presented
- Motion to approve the December financial documents made by Elizabeth Berenguer,*
Vote: 3 For (Elizabeth Berenguer, Teri Cornelius and Michelle Candline) 1 abstention due to inability to review documents (Dave Gibson); Motion Passes



J. Marketing and Community Outreach committee.

- No Report

XV. EXECUTIVE DIRECTOR'S REPORT

Report as presented

XVI. PTO TRUSTEE REPORT

Nothing to report.

XVII. OLD BUSINESS

No old business

XVIII. NEW BUSINESS

No new business

Motion to adjourn made at 8:28 by Elizabeth Berenguer, seconded by Dave Gibson.

Vote: Unanimous