



CEMCO BOARD OF TRUSTEES REGULAR MEETING

June 15, 2016

Meeting Place: Cottage #2/Library

Minutes

General Session

Time of meeting: 7:18

Board Trustees Present: Elizabeth Berenguer (Vice President), Michelle Candline (Secretary), Teri Cornelius, Dave Gibson (PTO Trustee),

Ex Officio Members Present: Stephanie Babcock-Wright, Teresa Middleton

Board Trustees Not Present: Meghan Singletary, Liliana Hudescu (President), Justin Hummel (Treasurer)

Motion to move to Executive Session made by Teri Cornelius, 2nd by Dave Gibson

Vote: Unanimous

Consent Agenda discussed

Motion to close the Executive Session made by Dave Gibson, 2nd by Teri Cornelius

Vote: Unanimous

APPROVE AGENDA

Motion to approve the amended agenda made by Teri Cornelius and seconded by Dave Gibson

Vote: Unanimous

APPROVE MINUTES

- ***Motion to approve the May 25, 2016, Regular Board Meeting minutes made by Teri Cornelius and 2nd by Dave Gibson***

Vote: Unanimous

COMMENTS FROM PUBLIC (3 minutes per person)

No public present

EXECUTIVE DIRECTOR'S REPORT

- The classes are fully enrolled for the 2016-2017 school year. There is a new K/1 class and have reduced the number of students in the Inclusion/Special Education class.
- We are fully staffed minus 1 teaching assistant. Some teaching assistants that have received their credentials have been moved to teaching roles. We have also hired new teachers.
- For the first time we have been able to really limit our admissions into the older grade levels. We have admitted 8 students in the 1st grade, the rest are in the younger grades.
- We need to create a charter renewal subcommittee in September. Might be a good task for Governance to take on. The process has changed since our last renewal. The GCSA offers some guides on where we need to start. The letter of intention is due February 2017!



COMMITTEE REPORTS

A. Academic Excellence

- No report

B. Human Resources

- No report
Motion to approve Consent Agenda made by Teri Cornelius, 2nd by Dave Gibson
Vote: Unanimous
- The HR committee as of August will not have anyone qualified to do LKES.
- Meaghan Singletary is cycling off the board but would like to continue on the committee. The Board President must evaluate the Head of School, so Elizabeth Berenguer will enter into LKES training.

C. Board Governance

- Report as presented
- We need additional trustees with experience in HR, Accounting, education, and any other areas that would be beneficial.

D. Finance – as a part of the F & F committee

- Report as presented
Motion to approve the May Financial documents made by Finance Committee
Vote: Unanimous
- There is an upcoming Special Meeting on June 27th at 6pm to approve the 2016-2017 budget.
 - We are waiting for the county to provide a ruling on a specific budget matter.

Campus & Facilities

- No Report
- There is a church that has possibilities as a facility for us. They are willing to allow a small contingent to tour the building on Friday at 9:30.

E. Marketing and Community Outreach committee

- No report

F. Compliance and Regulations

G. Measurement and Effectiveness

PTO TRUSTEE REPORT

No report

OLD BUSINESS

No old business

NEW BUSINESS



No new business

***Motion to adjourn made at 7:41 by Teri Cornelius, 2nd by Dave Gibson.
Vote: Unanimous***



CEMA BOARD OF TRUSTEES REGULAR MEETING

June 15, 2016

Meeting Place: Cottage #2/Library

Minutes

General Session

Time of meeting: 7:42

Board Trustees Present: Elizabeth Berenguer (Vice President), Michelle Candline (Secretary), Teri Cornelius, Dave Gibson (PTO Trustee),

Ex Officio Members Present: Stephanie Babcock-Wright, Teresa Middleton

Board Trustees Not Present: Meghan Singletary, Liliana Hudescu (President), Justin Hummel (Treasurer)

Motion to move to Executive Session made by Teri Cornelius, 2nd by Dave Gibson

Vote: Unanimous

Consent Agenda discussed

Motion to close the Executive Session made by Teri Cornelius, 2nd by Dave Gibson

Vote: Unanimous

APPROVE AGENDA

Motion to approve the amended agenda made by Teri Cornelius, 2nd by Dave Gibson

Vote: Unanimous

APPROVE MINUTES

Motion to approve the May 25, 2016, Regular Board Meeting Minutes made by Teri Cornelius, 2nd by Dave Gibson

Vote: Unanimous

COMMENTS FROM PUBLIC (3 minutes per person)

No public present

EXECUTIVE DIRECTOR'S REPORT

Fully enrolled in PK-4 and under-enrolled in PK-3.

We have run through the PK-3 waitlist and have now opened up applications on the website. We have received 19 applications.

COMMITTEE REPORTS

A. Academic Excellence

No report

B. Human Resources

No report

Motion to approve Consent Agenda made by Teri Cornelius, 2nd by Dave Gibson

Vote: Unanimous



C. Board Governance

Report as presented

D. Finance – as a part of the F & F committee

Report as presented

Motion to approve the May financial documents made by Finance Committee

Vote: Unanimous

CEMA FY 17 budget on hold until the Special Meeting on June 27th.

E. Campus & Facilities

No report

F. Marketing and Community Outreach committee

No report

PTO TRUSTEE REPORT

No report

OLD BUSINESS

No old business

NEW BUSINESS

No new business

Motion to adjourn made at 7:51 by Teri Cornelius, 2nd by Dave Gibson.

Vote: Unanimous